

Date: _____

Letter of instruction for service of process

To the Sheriff of _____ County, State of _____

I am requesting that you serve the following documents on _____
Name of person

The person I would like you to serve is approximately _____ years old and matches the following description: _____

The person I would like you to serve lives at _____

He or she lives with the following people: _____

The type and color of the car he or she drives is: _____

The person works at: _____ Located at _____

Idaho requires a notarized Affidavit of Service, which I have provided.

If you have any questions, I can be reached at the following phone numbers: _____

Please return the Summons and Affidavit of Service to me at my address below.

Thank you,

Signature

Name

Address

City, State, Zip